

## **RECORD OF PROCEEDINGS**

### **Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio November 1, 2011**

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff Liaison Lt. Reid.

**8460 Kenwood Road** - A resolution "Authorizing the Sale and Closing of the Real Property Located at 8460 Kenwood Road in Sycamore Township" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2011-102 passed this 1<sup>st</sup> day of November, 2011.

**Reconciling Budgets and Appropriations** - A resolution "Reconciling Budgets and Appropriations" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2011-103 passed this 1<sup>st</sup> day of November, 2011.

**Paper Street Vacation Request – Harrison Avenue** – Mr. Bickford informed the Board that Greystone Country Homes is requesting vacation of the paper street next to their building site on Kenwood Road (immediately across from the Administration Building). He recommends denying the request since it would require more than a variance in the Zoning rules to achieve it. The Board decided not to allow the request.

**Montgomery Road / Kenwood Road Traffic Control Proposal** – Mr. Bickford informed the Board that the proposal dealt with modifying the traffic signals and putting them on a timing sequence for 19 intersections for a total proposal cost from TEC of \$39,000. ODOT and Hamilton County would still keep maintenance control and the Township would have operational control. The monthly fee to monitor would cost \$1,250 per month. Trustee Weidman was worried about expenses and asked if we could just activate it for the 2 busy months of the year. Mr. Bickford will look into this. Chief Jetter suggested looking to OKI for potential grants.

**Road Salt Contract** – Mr. Kellums stated that the Township will be participating once again in the City of Cincinnati contract with Morton Salt at a price of \$61.56 per ton. An order has been placed for 2,000 tons at a cost of \$123,120 and 80% must be used. A motion to approve this purchase was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

**Parks and Recreation Update** – Mr. McKeown reported that the 5K Race was a success this past Saturday with 101 participants. Both the male and female winners were students from Fairfield High School. A discussion ensued on when the best time to put on the race might be, due to many other conflicting race dates. Trustee Connor instructed Mr. McKeown to compile a master list of race dates to look at and decide if this venue needed to be changed. Mr. McKeown also reported that he is beginning the push for the 2012 annual Festival sponsorship to cover band costs.

**Sheriff Patrol Update** – Lt. Reid reported that the Halloween candy distribution went well and most of it was gone by 7:30 p.m. He also stated that he will be running the detail for KTC this year and that will free up patrol beat cars for the Township and save on court time and costs. Lt. Reid also reported that the Driving Angels press conference will be at 11:00 a.m. this Friday in the Community Room at Schuler Park. Joseph Chevrolet donated \$1,000 to aid in supporting the program.

**Fire/EMS Invoices and Purchase Request** – There were no questions concerning invoices and purchase requests. Chief Jetter reminded the Board that there will be a presentation at the Thursday night meeting to the young lady who saved a choking victim. He also informed the Board of recent developments concerning garbage bag bombs and reminded the audience to be very careful approaching any suspect bag.

**Memorandum of Understanding with Duke Energy Retail Sales, LLC -**

A resolution “Amending a Memorandum of Understanding with Duke Energy Retail Sales, LLC” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2011-104 passed this 1<sup>st</sup> day of November, 2011.

**Purchase Orders Over \$2,500.00** – Mr. Raabe presented the following purchase orders for consideration:

|                    |                                   |              |
|--------------------|-----------------------------------|--------------|
| • Morton Salt      | Road salt purchase                | \$123,120.00 |
| • Allgeier         | Asbestos change order             | \$ 8,000.00  |
| • U.S. Bank        | Kenwood Mall bonds                | \$595,243.75 |
| • ODOT             | Sturbridge/Sta. 93/Deerfield Park | \$676,356.25 |
| • U.S. Bank        | Redstone                          | \$302,543.75 |
| • Fifth Third Bank | Hosbrook bond interest            | \$ 39,000.00 |
| • Huntington Bank  | Kemper/Goldcoast                  | \$132,950.00 |

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these purchase orders. Vote: All Aye.

**Schedule** - Mr. Raabe presented the upcoming schedule of events.

**Executive Session** – A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn to executive session to discuss property acquisition.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

The Board reconvened and entered into executive session at 9:53 a.m.

The executive session adjourned at 10:08 a.m.

Back in regular session, a motion to rent the house located at 4681 Orchard was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 10:10 a.m.

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Thomas J. Weidman, President

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Cliff W. Bishop, Vice President

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Dennis W. Connor, Trustee

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Robert C. Porter III, Fiscal Officer

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Bruce Raabe, Administrator